

STUDENT'S NAME
Address/E-mail / Phone / [LinkedIn](#)

Commented [GD1]: Layout should be clean and easy to read

Commented [GD2]: Include a link to your LinkedIn Profile

OBJECTIVE

Highly motivated communication arts student seeking internship opportunities in advertising or public relations.
Interested in leveraging social media and writing skills to positively contribute to organization's objectives.

Commented [GD3]: Keep the objectives clear and concise. Focus how you would benefit the employer and not the other way around. Do not be vague. Keep it concise and targeted.

EDUCATION

2018 – 2022
(expected) **Lebanese American University** Beirut, Lebanon
B. A. Multimedia Journalism
Cumulative GPA: 3.5

Commented [GD4]: Include GPA only if it is higher than 3.2

Relevant University Coursework
State the major courses with major projects

Commented [GD5]: Include only if it is relevant to the position you are applying to

2014 – 2018
Name of High school Beirut, Lebanon
Lebanese Baccalaureate – Sociology/Economics

Commented [GD6]: Remove high school after graduation.

LEADERSHIP ACTIVITIES & INTERESTS

2018 – Present **LAU – Public Relations Club**
President

2017 – 2019 **Lebanese Red Cross**
Field member

Commented [GD7]: Since you do not have any previous working experience, your extracurricular activities will act as your qualifications (selling points). At one point, you might end up removing these.

ACHIEVEMENTS & AWARDS

2018 - Present **USAID Scholarship**
Lebanese American University

2018 - 2021 **Dean's List**
Lebanese American University

SKILLS

- Microsoft Office
- Online research

Commented [GD8]: List the pertinent skills that you have

LANGUAGES

- Arabic (Native)
- Armenian (Native)
- English (Fluent)
- French (Fluent)

Commented [GD9]: Include the languages that you speak and write, and briefly indicate the level of proficiency of each

Adapted from: <http://finance.yahoo.com/news/7-reasons-excellent-resume-someone-183630078.html>